

Vendor Questions

Progression of Medicaid Integrated Delivery Network for Dually-Eligible Individuals in Maryland RFP Solicitation No. DHMH/OPASS#17-17478 eMM# MDM0031030970

Question 1

On page 37 of the RFP document, it indicates **Section 4- Proposal Format** is a two part submission (volume I - technical proposal and volume II - financial proposal). On Page 44, listed under 4.4.3, (b. Completed MDOT Certified MBE (Attachment D-1), and f. Completed VSBE Affidavit (Attachment M-1)), the RFP indicates that these documents (MBE/VSBE) are to be **submitted under Tab O** (additional required technical submissions). The preference for proposal format is for “two (2) sealed Volumes to be submitted together,” (page 37 – RFP document).

During the Pre-Proposal meeting (meeting minutes page 9) it was mentioned that the MBE and VSBE need to be submitted in separate envelopes, and will be reviewed before the technical or financial proposals are opened. Can you confirm the correct submission is four (4) sealed envelopes:

1. Volume I – Technical Proposal
2. Volume II – Financial Proposal
3. MBE Affidavit (Attachment D-1)
4. VSBE Affidavit (Attachment M-1)

Response

The correct submission is four sealed envelopes: Volume I – Technical Proposal, Volume II – Financial Proposal, MBE Affidavit (Attachment D-1) and VSBE Affidavit (Attachment M-1).

Question 2

1. Attachment F: Does the State of Maryland prefer that a. Proposed subcontractors submit their own labor category rates? OR b. Proposed subcontractors labor category rates be incorporated under the prime's labor category rates?
2. Attachment F: Would it be acceptable to submit sub-levels within the required rate categories as a way to provide more refined costing accuracy to the State?

Response

It is the Department's expectation that a fully loaded unit cost will be provided for each of the labor categories presented on Attachment F. The Department will not consider any additional labor categories and/or pricing included by the offeror. Any additions/alterations/amendments to Attachment F will result in the Proposal being determined not reasonably susceptible of being selected for award.

Question3

Instructions on RFP, page 21, section 1.33.2 specify that Attachment D-1A must be submitted with the Bid/Proposal. However, pre-proposal conference transcript page 9, lines 5-11 state “It's really important that the D1 is submitted in a separate sealed envelope and accurately completed. And it's very important. I'm the first step. If it's wrong, it's deemed non-responsive and OPASS never even opens the proposal or the technicals, or anything. So it's very important that it's filled out correctly.” Please confirm that Attachment D1 is to be shipped in its own separate sealed envelope. If this interpretation of the pre-proposal conference transcript is incorrect, please provide specific instructions for how Attachment D1 is to be packaged to ensure compliance.

Response

Attachment D1 is to be in a separate sealed envelope. See Question 1 response.